



CORPORATE QUESTIONNAIRE

****NOTE: Please do your best to complete all required fields below. If you require additional space for any portion of the form, please use the space provided at the end. If you are uncertain of the answers to any of the fields below, please leave blank and submit the form as is. A member of the Entrust team will be in touch to discuss the matter with you further. Thank you****

PART 1 – CLIENT INFORMATION			
Please choose the type of corporate matter and complete the requisite section:			
Full Legal Name:			
Address:			
Telephone:	Home	Business	Mobile
Can we leave messages:	Preferred Number:		
Preferred E-mail:			
How were you referred to our office?			
PART 2: TRANSACTION INFORMATION			
INCORPORATION			
Type of business:			
Do you want to incorporate a numbered company or use a name?			
Have you reserved a name for the company already?			
Is this an existing business?			
Address of the business:			
Have you discussed this with an accountant?			

Any additional information?	
MAINTENANCE FOR EXISTING COMPANY	
Type of business:	
Name of Company:	
Has a minute book been created for your Company?	
Is a lawyer currently maintaining your minute book?	
Any additional information?	
REGISTRATION OF A BUSINESS NAME	
Type of Business	
Address of the Business	
Is this an existing business?	
Business Name you are looking to register	
Have you reserved a name already?	
Any additional information?	
PURCHASE/SALE OF A BUSINESS	
Are you buying or selling a business?	
Name of Business	
Type of Business	
Name of Purchaser	
Name of Seller	

Proposed Closing Date	
Purchase of Assets or Shares?	
Has a contract been prepared?	
Any additional information?	
COMMERCIAL FINANCING	
Name of the Company	
What is the funding date?	
Do you have a mortgage or line of credit registered against your company already?	
Are there any additional payments required for funding? (for example, credit cards or other loans)	
Is a lawyer currently maintaining your minute book?	
Any additional information?	
OTHER	
Name of Business or Company:	
Provide a brief explanation of what you need assistance with.	

Space for Additional Information